



Get Covered Illinois Producer Program Registration Instructions

The GCI Producer training has been designed to provide agents and brokers with information about the implementation of the ACA specific to Illinois. This training will count as two hours of continuing education (CE) credits with the Illinois Department of Insurance. The training consists of two online modules, each estimated to take an hour to complete. The two modules will cover background information on GCI, the consumer assistance program, planning for 2015 and information on eligibility and Medicaid in Illinois.

Online Training Registration:

- The online training registration site is: www.publichealthlearning.com.
- To access the online training for the GCI Producers please go to www.publichealthlearning.com
- To login to the site, click on Login in the upper right hand corner of the screen.
- To register, click on Create new account on the right side of the screen at the bottom of the section titled *Is this your first time here?*
- First, create your own Username and Password. Note that the password must have at least 8 characters and should include at least one number, at least one lower case letter and at least one upper case letter.
- Provide all the information requested in the required fields marked with *. After you have filled in all the required fields, click on Create my new account at the bottom of the page to move on.
- On the next page, click on Course Offerings in the top left tab.
- This takes you to a page that says Course Categories at the top. Go down the list to the course called GCI Producer Program Training and click on the course name to access the page with instructions for completing training activities.

Upon Completion:

- 1) Please submit the following documents to GOV.ProducerHelp@illinois.gov. Please format the subject line as [Last name, First name, NPN #]
 - a. GCI Producer Training Certificate
 - b. Copy of FFM Registration Certificate
 - c. Copy of Illinois License

Please Note: Submissions without all three documents will not be accepted.

- 2) Follow [this link](#) to the GCI Search Tool Contact Form and fully complete the form
 - a. **Please note:** The answers to this form will be consumer facing and the more completely it is filled out, the greater the marketing benefit will be for the individual producer (of special importance to consumers is the business website and e-mail address)